



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Thursday, April 13, 2017

8:50 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM

## II. Establish Quorum

## III. Agenda

### Motion/Vote - 8:50 AM Christian County Commission

Discussion - Approve Agenda

Presiding Commissioner Weter noted the presence of a quorum, and then said to let the record show that we will be having and declaring an emergency meeting for administrative issues and we'll note that in the minutes. Presiding Commissioner Weter entertained a motion to approve the amendment to the agenda.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### Motion/Vote -

Approve Amended Agenda

Presiding Commissioner Weter entertained a motion to approve the agenda for today, April 13, 2017 as amended.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Leo Snelling

There are no minutes to approve. Presiding Commissioner Ray Weter said we have Certified Court Order 04-13-2017-01 for April 2017 #332 Sales Tax, which represents the April 2017 Term. The Certified Court Order is broken down as follows:

Sales Tax #332 Received	\$313,698.17
Common Road 1	\$97,183.69
Common Road 2	\$95,332.87
Common Road 1	\$17,708.33
Common Road 2	\$17,250.00
Common 1 Total	\$114,892.02
Common 2 Total	\$112,582.87
Amount to Remain in Pool	\$91,543.34

Presiding Commissioner Ray Weter entertained a motion to accept Certified Court Order 04-13-2017-01.

Presiding Commissioner Weter said there is a financial issue which will result in an emergency meeting today. He said our Accounts Payable Clerk (Norma Ryan) has been waiting since Tuesday for the Auditor's authorization to pay invoices. Ms. Ryan will be leaving at 2:30 pm today and will not return until Monday. Presiding Commissioner Weter said we did change the policy at one time to accommodate the Auditor and Treasurer because they wanted checks written on Tuesdays. Today is Thursday and the Auditor still has not produced the necessary documentation and authorization in time for Ms. Ryan to write the checks.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 9:02 AM      Bob Barnhart-Building Inspections**

Discussion - Quarterly Report

Attendees: Leo Snelling, Bob Barnhart, Todd Wiesehan

The Commissioners met with Bob Barnhart, Building Inspections, to hear his quarterly report. Mr. Barnhart gave his report, which detailed revenues and expenditures for January, February, and March. Mr. Barnhart mentioned his department has two trucks that have over 200,000 miles on them, so they will likely require maintenance or replacement soon. Presiding Commissioner Weter entertained a motion to accept the report offered by Mr. Barnhart on the activities for the first quarter of the Building Inspection Department into the record.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 9:30 AM     Todd Wiesehan-Planning and Development**

Discussion - Quarterly Report

Attendees: Leo Snelling, Todd Wiesehan

The Commissioners met with presenter Todd Wiesehan, Planning and Development Administrator, to hear his quarterly report. Mr. Wiesehan gave his quarterly report, which included updates on residential and commercial development, staffing, economic development, and the new facility. There was discussion about a policy being written regarding use of the Planning and Development conference area. There was then discussion about the retirement of the Building Inspector and the possibility of reorganizing the structure with a position of Resource Management Director. Mr. Wiesehan will draft a proposal with a job description as well as education and training requirements for the possible position. Presiding Commissioner Weter entertained a motion to enter the 2017 1st quarter report submitted by Planning and Development as presented by Mr. Wiesehan.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 10:08 AM     Christian County Commission**

Discussion - Closed Session-Statute 610.021.2-Real Estate

Presiding Commissioner Weter entertained a motion to enter into closed session per Statute 610.021.2 regarding Real Estate. Roll call vote ensued.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 10:30 AM     Rance Duffy-E911**

Discussion - HVAC for Dispatch Discussion

Attendees: Rance Duffy - E911, Richard Teague

Late Attendee: Leo Snelling

The Commissioners met with presenter Rance Duffy, of E911 to discuss HVAC for dispatch. Mr. Duffy said dispatch is located in the bottom of the courthouse and they've been contending with the HVAC over the years. He said it's a small, confined area, they have employees and computers working there 24/7. Mr. Duffy said the building was

never designed to have the room used for dispatch utilized all the time, and it becomes unbearably hot there, especially in the summer months. Mr. Teague has been in HVAC school and he and his instructor have come up with a solution for a mini air conditioner for the department. There was discussion about cost (approximately \$3,500.00 to \$4,000.00) and where the equipment would be located. Mr. Duffy said the 911 Board is happy with the solution, and he said the labor and equipment costs would be paid for by E911 via reimbursement after the project is complete. Presiding Commissioner Weter asked Mr. Duffy to produce a letter stating their intentions to reimburse the County for the expenses associated with installation of a mini HVAC unit for 911 dispatch. The Commissioners expressed their support, and Western Commissioner Bilyeu moved to move forward with plans for installation of a mini HVAC system for the 911 dispatch area contingent upon the letter produced by the E911 board and the opinion of County Counselor John Housley.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:00 AM Ted Nichols-Christian County Collector**

Discussion - Walk Up Window Discussion and Possible Decision

Attendees: Captain Koch, Leo Snelling, Amelia Wigton, Ted Nichols, Danny Gray

Late Arrival: Clerk Kay Brown

The Commissioners met with presenter Ted Nichols, Collector, for a discussion and possible decision on a walk-up window for his office. There was a brief discussion about details of the walk-up window, as well as discussion about who would install the doors. Presiding Commissioner Weter said he wouldn't mind looking at bids. There was discussion about how the Tax Maintenance Fund would be utilized for the project if it was approved since it's discretionary and normally carries over from one year to the next. Captain Koch with campus security said he didn't have any security concerns as long as no current security procedures are bypassed. Mr. Gray said Mr. Nichols has agreed to allow citizens to drop off their assessment sheets at the walk-up window. Presiding Commissioner Weter told Mr. Nichols as long as he's willing to pay for this project it changes things as he's not willing to spend any more money on renovations. There was discussion on the bids and how they would also include security cameras to meet the standards of cash handling, as well as electrical and doors. Presiding Commissioner Weter suggested that Mr. Nichols work with Mr. Snelling to draw up a bid request, and for Mr. Nichols to work with Captain Koch in order to interface security cameras. Western Commissioner Bilyeu moved to continue with the process of developing the specifications and obtaining bids for this system with the understanding that approval will be reconsidered after bids are received.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:45 AM Ted Nichols-Christian County Collector**

Discussion - Ozark Abstract Renewal

Attendees: Ted Nichols, Leo Snelling

The Commissioners met with presenter Ted Nichols, Collector, regarding a renewal with Ozark Abstract. Mr. Nichols said this contract is in its third year, so it's going to have to be bid out, and Mr. Snelling will submit this to the newspaper as soon as possible. Presiding Commissioner Weter entertained a motion to approve publishing a bid request for abstract searches on behalf of the Christian County Collector.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**IV. Adjournment**

The meeting was closed at 11:49 AM

**11:49 AM**

Adjourn

Attendees: Ted Nichols, Leo Snelling

Presiding Commissioner Weter noted that the issue regarding the emergency meeting was resolved, and said seeing no further business we are adjourned.



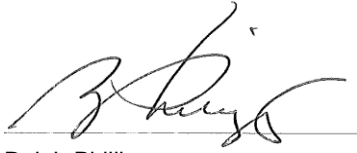
Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu

A handwritten signature in black ink, appearing to read 'R. Phillips', written over a horizontal line.

Ralph Phillips

Eastern Commissioner, Ralph Phillips